## Instructions to Request a Certified Birth Certificate by Mail

Please complete the Birth Certificate Application

Enclose a copy of your Photo ID. Acceptable forms of identification are:

- 1. Driver's License
- 2. Non-driver's License
- 3. Passport
- 4. Naturalization Papers
- 5. Military ID
- 6. Employer's Photo ID
- 7. Two utility bills, showing applicant's name and address
- 8. Police Report of lost or stolen ID

Enclose a money order in the amount of \$15.00 per copy. Please make money order payable to "Oswego City Clerk."

Send the application, copy of photo ID and the money order to:

Oswego City Clerk's Office 13 West Oneida Street Oswego, New York 13126

## Application to Local Registrar for Copy of Birth Record

C	ERTIFICATE	INFORMA	TION	
First Middle Name	Last	Date of Bir		
Hospital (If not hospital, give street & number) Birth		(Village, T	own or City)	County
First Middle Father	Last	Maiden Na of Mother	ame First Mi	ddle Last
Number of Copies Requested Enter Birth No if Known		Э.	Enter Local Registration No. if Known	
Purpose for Which Record is Required (Check One)  Passport  Social Security-Retirement  Social Security-Ssl  Driver's License  Marriage License  Entrance into Armed Forces  Other (Specify)				
NAME  FIRST MIDDLE  What is your relationship to person record is required?  Self Parent Other, specify	PLICANT IN  LAST  Whose	If attorney	Ny, give name and relaterson whose record i	
Telephone No. ( Date MM DD YY  Address of Applicant		(name of client) (relationship)		
		FOR REGISTRAR'S USE ONLY  (Photocopy ID and attach to application form)  TYPE OF ID  Driver's License  State No		
		Other ID, specify		
Street  City State	Zip Code		No	
Oity State	Zip Code			