



CITY OF OSWEGO  
 Office of Zoning & Planning  
 13 W Oneida St, City Hall  
 Oswego, NY 13126  
 315-342-8265  
[jmcgann@oswegony.org](mailto:jmcgann@oswegony.org)

Permit No: \_\_\_\_\_

**BUILDING PERMIT APPLICATION**

To the Zoning Administrator:

Application is hereby made for a permit to:

- Construct       Renovate       Alter  
 Extend       Structure Changes       Bldg.  
 Structure       Fence or Wall  
 Swimming Pool       Misc.

Details: \_\_\_\_\_

Present Principle Use: \_\_\_\_\_

Will the work being done constitute a **change in the Principal use** of the premises?  YES  NO

If Yes, proposed Use: \_\_\_\_\_

Is the use of **PUBLIC SPACE** Involved?  YES  NO

If Yes, Common Council Resolution No. \_\_\_\_\_

Date: \_\_\_\_\_ FEE: \$ \_\_\_\_\_

**PREMISES AFFECTED**, Located in a \_\_\_\_\_ Zoning District in the City of Oswego, NY on \_\_\_\_\_ and known as Number: \_\_\_\_\_, being Tax Map No.: \_\_\_\_\_ on the Assessment Map of the said City.

PROPERTY OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELE NO. \_\_\_\_\_ Cell/Home

E-MAIL: \_\_\_\_\_

**Building Contractor:** \_\_\_\_\_

Phone: \_\_\_\_\_

**Electrical Contractor:** \_\_\_\_\_

Phone: \_\_\_\_\_

Permit Required  YES  NO

**Plumbing Contractor:** \_\_\_\_\_

Phone: \_\_\_\_\_

Permit Required  YES  NO

(If Yes, please check applicable Permit)

Repair (\$50)       New House (\$100)

Commercial (\$150)      FEE: \$ \_\_\_\_\_

Construction Value: \_\_\_\_\_ FEE: \$ \_\_\_\_\_

Zoning Cert. of Compliance: \_\_\_\_\_ FEE: \$ \_\_\_\_\_

Sanitary Sewer Connection  YES  NO FEE: \$ \_\_\_\_\_

Storm Sewer Connection  YES  NO FEE: \$ \_\_\_\_\_

OTHER \_\_\_\_\_ FEE: \$ \_\_\_\_\_

CHECKS PAYABLE TO: "CITY OF OSWEGO" **TOTAL:**\$ \_\_\_\_\_

INT. **REQUIRED INSPECTIONS**

- \_\_\_\_\_ FOOTING \_\_\_\_\_
- \_\_\_\_\_ FOUNDATION \_\_\_\_\_
- \_\_\_\_\_ FRAMING \_\_\_\_\_
- \_\_\_\_\_ ELECTRICAL ROUGH & FINAL \_\_\_\_\_
- \_\_\_\_\_ PLUMBING ROUGH & FINAL \_\_\_\_\_
- \_\_\_\_\_ INSULATION \_\_\_\_\_
- \_\_\_\_\_ FINAL \_\_\_\_\_
- \_\_\_\_\_ SITE \_\_\_\_\_
- \_\_\_\_\_ ZONING \_\_\_\_\_

**DECLARATION:** I DECLARE THAT THE STATEMENTS MADE IN THIS APPLICATION (INCLUDING INFORMATION ON THE ACCOMPANYING DOCUMENTS & PLANS) HAVE BEEN EXAMINED BY ME &, TO THE BEST OF MY KNOWLEDGE & BELIEF, ARE TRUE & CORRECT.

I UNDERSTAND THAT NO CONSTRUCTION IS TO COMMENCE UNTIL A BUILDING PERMIT IS OBTAINED. I FUTURE UNDERSTAND THAT IF A PLUMBING PERMIT IS REQUIRED, IT MUST BE OBTAINED FROM THE PLUMBING INSPECTOR PRIOR TO ISSUANCE OF THIS PERMIT. I FURTHER UNDERSTAND THAT VARIOUS CITY OFFICIALS WILL BE INSPECTION THE PROPERTY IN PERFORMANCE OF THEIR OFFICIAL DUTIES. THEY MY INCLUDE OFFICIALS FROM THE VARIOUS DEPARTMENTS OF ASSESSMENT, BUILDING & CODE, PLUMBING, WATER & ZONING.

PERMIT APPLICANT: \_\_\_\_\_ DATED: \_\_\_\_\_  
 (Circle one: Property Owner / Manager / Contractor)

APPROVED: \_\_\_\_\_  
 Zoning Administrator

\_\_\_\_\_  
 Code Enforcement Officer / Permit Administrator

THIS BUILDING PERMIT IS ISSUED SUBJECT TO CERTAIN VARIANCES GRANTED BY ZONING BOARD OF APPEALS. ATTACHED TO THIS APPLICATION.  YES  NO

THIS BUILDING PERMIT IS ISSUED SUBJECT TO SPECIAL USE PERMIT GRANTED BY ZONING BOARD OF APPEALS. ATTACHED TO THIS APPLICATION.  YES  NO

