

OSWEGO CITY CLERK'S OFFICE WILLIAM J. BARLOW, JR. MAYOR

Mark Tesoriero, City Clerk City Hall - First Floor 13 West Oneida Street Oswego, NY 13126 Phone: (315) 342-8116 Fax: (315) 342-8100 www.oswegony.org

March 25, 2020

Dear Funeral Directors:

Although our physical office is closed to the public, the City Clerk's Office, is working to keep vital services intact. You may still file a certificate through EDRS. We are affirming new certificates as soon as possible so that you may print your Burial Permit.

If you need Certified Copies of Death Certificates, please mail your request and payment of \$15.00 per copy to the address listed below. We will mail them back as soon as possible given our limited staff.

Please contact me at the number listed below if you have any questions. Thank you.

Sincerely,

Tress McDaid Deputy City Clerk/Registrar City of Oswego 13 West Oneida Street Oswego, New York 13126 315-342-8115